

The Government of the Union of Myanmar

Ministry of Agriculture and Irrigation

Notification No. 3/2007

Nay Pyi Taw, The 2nd Waning Day of first Waso, 1369 M.E.

(1 July 2007)

In exercise of the powers conferred under subsection (a) of section 48 of the Fertilizer Law, the Ministry of Agriculture and Irrigation hereby issue the following procedures with the approval of the Government.

Chapter (I)

Title and Definitions

1. These procedures shall be called the Procedures relating to the Fertilizer Law.
2. The expressions under this procedure shall have the meanings as mentioned in the Fertilizer Law. In addition, the following expressions shall have meanings given below:

(a) Law means the Fertilizer Law;

(b) Fertilizer Registration means the registration granted by the Fertilizer Committee upon the receipt of the application for, if satisfied with efficiency of the fertilizer, safety to human health and environmental hazard;

(c)Registration Certificate means the Certificate issued by the Fertilizer Committee under the Fertilizer Law;

(d)Amending of Registration Certification means the registration reissued the registered fertilizers on being satisfied after scrutiny of the application to correct one or more of the following issues:

(1)Changing kinds of fertilizer

(2)Changing ratios of nutrient contents

(3)Changing quality assurance and logo or label;

(e)Licence means a permit issued by the The Managing Director or State or Divisional Manager on being satisfied with respect to the application of the fertilizers for the purposes of blending, mixing, repackaging and distributions after inspection based on product efficiency, without any hazard to human health and environment and complying with the Fertilizer Law;

(f) Instructions means prescriptions of how to utilize the products mentioned on the Registration and Licence Certificates approved by the Fertilizer Committee or Managing Director or State or Divisional Managers;

(g)Form means the forms which are attached at the Procedures;

- (h) The Managing Director means the Managing Director, Ministry of Agriculture and Irrigation;
- (i) State or Divisional Manager means State or Division Manager, Myanma Agriculture Service.

Chapter (II)

The Fertilizer Committee and its Duty and Functions

3. The Fertilizer Committee shall call for a meeting once every 3 months interval to carry out designated duties and functions. However, the meeting shall be held at anytime if the Chairman thinks it is necessary. External experts and applicants of fertilizer registration shall be invited to attend the meeting, if necessary.
4. The Chairman shall preside at the meeting. If he is not available, any member who is assigned by the Chairman shall preside at the meeting.
5. More than half of the members shall be present at the meeting to constitute a quorum.
6. The decisions shall be made by the votes of approval at least 60 percents of members except for fertilizer registration. When the votes on each side are equal, the Chairman may give the casting vote. For the case of issuing fertilizer registration certificate, 75 % of members' agreement is necessary to be approved.
7. The Fertilizer Committee shall :

- (a) prescribe required documents for registration and fees for it;
- (b) negotiate with related Government Departments if necessary;
- (c) ask for consultation from external experts.

8. Upon the receipt of the application for fertilizer registration certificate or renewal fertilizer registration certificate, it is granted if satisfied with effectiveness of the fertilizer, safety to human health and environmental hazard.

9. The Fertilizer Committee shall stipulate the tenure of fertilizer registration certificate as may be necessary and pass one of the following orders after scrutiny of the application for renewal of registered certificate:

- (a) suspending the application until receipt of further documents and data from applicant;
- (b) granting or refusing the renewal of registration;
- (c) releasing any appropriate order.

10. The Fertilizer Committee shall specify the minimum weight and volume required to obtain the distribution licence. The specified weight and volume (100 bags) may be respecified depending on the situation.

11. The Fertilizer Committee shall pass one of the following orders after scrutiny of the application for fertilizer registration:

- (a) suspending the application until receiving required further documents and data from applicants;
- (b) granting or refusing the registration.

12. The Fertilizer Committee shall form the Fertilizer Technical Body consisting of experts to examine the quality assurance and to give other required suggestion and advice concerning fertilizers, and form sub-Committees and assign duties and confer powers on them.

13. The Fertilizer Committee shall, when forming the Fertilizer Technical Body under paragraph 12, include experts in the Body in addition to fertilizer Committee members.

14. The Secretary of the Fertilizer Committee shall be chairman of the Fertilizer Technical Committee and may assign a higher level an officer who is currently concerning fertilizer business as the Secretary of the Fertilizer Technical Body.

15. Required orders, directives and notifications shall be issued from time to time for the Departments, organizations and individuals who are involved in the fertilizer business to abide by the rules and procedures issued by the Fertilizer Committee.

16. The Fertilizer Committee shall define the required specifications and instructions for fertilizer analysis laboratories recognition of.

17. The Fertilizer Committee shall redefine the specifications of the fertilizers according to the suggestion of experts, if the specifications are necessary to redefine at the times and circumstance.

18. The Fertilizer Committee shall report from time to time on its performance to the Minister of Ministry of Agriculture and Irrigation.

Chapter (III)

Application for and Issuance of the Registration Certificate

19. Government Departments, organizations and individuals who are desirous of production, import and export of fertilizers, shall apply for registration certificates to the Scretatry of the Fertilizer Committee.

20. The applicants shall fill in Form 1 for fertilizer production business, Form 2. for importing business, Form 3 for exporting business respectively, and apply for the registration certificate to the Fertilizer Committee.

21. The Fertilizer Committee shall pass one of the followings orders after examination of the application under paragraph 19 and 20:

(a) asking for further documents and data from applicants;

(b) granting or refusing the registraion.

22. If Fertilizer Committee decide to issue registration certificate under paragraph 19 and 20, the Commettee shall approve the application:

(a) Form (4) for fertilizer production;

(b)Form (5) for fertilizer exportation;

(c)Form (6) for fertilizer importation.

23. Fertilizer registration certificate holder shall request recommendation letter from the Managing Director, Myanmar Agriculture Service, which is necessary to apply for a permit or licence for export/import of any fertilizer.

24. Concerning the application under paragraph 22, the applicants shall complete Form (7) for export and the Form (8) for import and submit it to Managing Director.

25. The Managing Director shall pass one of the following orders after examination of the application under paragraph 21.

(a) requesting for further document and data from applicants;

(b) granting or refusing the recommendation letter;

(c) releasing any appropriate order.

26. The Managing Director shall release the recommendation letter required under paragraph 21 in:

(a) Form (9) for export business;

(b) Form (10) for import business.

Chapter (IV)

Duties and Powers of the Fertilizer Technical Body

27. On the purpose of supporting to the Fertilizer Committee, the Fertilizer Technical Body shall:

(a) study the international standard of fertilizer specification, package materials, packaging, weight and volume and report suitable information for Myanmar to the Fertilizer Committee.

(b) scrutinize the application concerning issuance of fertilizer registration certificate and report to the Fertilizer Committee with recommendations.

(c) collect data and facts and submit them from time to time to the Fertilizer Committee for laying down the policy, issuance of directives and notifications.

(d) carry out the duty assigned by the Fertilizer Committee from time to time to cooperate with Government Departments, International organizations, international and local nongovernmental organizations in fertilizer business.

Chapter (V)

Terms and Conditions for Fertilizer Importers

28. The Fertilizer Committee shall mention the following terms and conditions on the registration certificate to be abided by the fertilizer importers:

(a) imported fertilizers shall be inspected by Myanmar Agriculture Service. The inspector shall be allowed to take the specified numbers and weight of samples in the free prescribed manner of charges, support required assistance. In doing so, the inspector shall issue record of sampling in the Form (12).

(b) instructions of the Fertilizer Committee shall be followed at the time of fertilizers handling, transporting and storing.

(c) In the case of wholesale, the fertilizers shall be sold only to retailers who have licence, keep invoices, keep record of sold out fertilizers by category.

(d) the fertilizers are not allowed to be stored in residence.

(e) the fertilizer bag are packed securely and repacked if it is ruptured.

(f) only the products with true labeling which already permitted by the Fertilizer Committee are allowed to advertize and sell and not allowed to advertize with wrong messages concerned with the quality and specification of the products.

(g) the Form (11) shall be filled in and requested to analyze the fertilizers at the laboratory and ask to have recommendation letter for importing.

(h) the production date and Lot No. shall be mentioned on each and every bag of fertilizers.

Chapter (VI)

Application for an Issuance of Licence

29. A person desirous of carrying on (or) conducting mixing fertilizer, blending fertilizers, repacking and storage business shall apply for the business licence.
30. When applying for the business licence under paragraph 29, the applicants shall fill in Form (13) and apply for the business licence to the The Managing Director.
31. The Managing Director shall pass one of the following orders after examining of the application:
- (a) requesting the further required data and documents from applicants;
 - (b) granting or refusing the application of licence.
32. The Managing Director shall issue the licences, if it is granted, in Form (14) upon receipt of application under paragraph 30.
33. A person desirous of distribution and sale of fertilizer in excess of the weight and volume of fertilizer specified by the Fertilizer Committee shall, in accordance with the stipulations, apply for a licence to the State or Divisional Managers.
34. Applicants under paragraph 33 shall fill in Form (15) and apply for the business licence to the State or Divisional Managers.
35. The States or Divisional Manager shall pass one of the following orders for the application under paragraph (34).

- (a) requesting further data and documents from the applicants;
- (b) grant or refuse the application of distribution licence

36. The State and Divisional Managers shall, upon the decision to grant licence with respect to the application under paragraph 34, issue the distribution licence in Form (16).

Chapter (VII)

Terms and Conditions for Licence Holder

37. The Managing Director or States or Divisional Managers shall mention the followings terms and conditions to be abided by the licence holders. The lincence holder shall:

- (a) place the licence certificate at the place where it can be seen easily.
- (b) make only for the business mentioned in the licence such as mixing, blending, repackaging or storage and distributions.
- (c) follow the rule and procedures of enacted laws for workers' healths and social welfare during the repackaging, mixing, blending and storage process in local.
- (d) be responsible for quality assurance of the products as a result of mixing, blending, and repackaging.
- (e) consider safety first during handling, transporting and storing the fertilizers.
- (f) not allowed to store fertilizers in residents.

(g) mention the following points on the package or bags

(1) Logo (label)

(2) Net weight of the fertilizer

(3) Percentage of nutrient contained in the fertilizer

(4) Name and ratio of ingredients compounded or mixed in the fertilizer

(5) No harmful substance to human health and environment

(6) Prescription for use

(7) Production date and Lot no.

(h) in case of wholesale, it might be excess of weight and volume of the fertilizer prescribed by the Fertilizer Committee, sell only to the person who has licence and register it.

(i) submit to the inspection of relevant manager and inspectors from the States and Divisions and support to them if needed.

(j) for the inspection process under paragraph 12, agree to take the samples by using designated ways for free of charge and keep the record on Form (12) signed by relevant manager or inspectors.

(k) apply with Form (11) to analyse quality specification of fertilizers

(l) not to advertize the wrong messages concerned with fertilizer quality and specification.

(m) fertilizers are packed securely. Repack if needed.

Chapter (VIII)

Duties and Powers of the Managing Director and the State or Divisional Managers

38. The Fertilizer Committee shall prescribe licence fees, tenure of licence and laboratory analysis fee.

39. The Managing Director shall, after scrutiny of the import application, recommend and submit it to the Trade Departments to enable to do as may be necessary.

40. The Managing Director shall issue the instructions of analytical methods of fertilizer quality whether if it comply with the specification or not and sampling procedure.

41. The relevant State or Divisional Managers shall supervise and monitor the fertilizer business in order to comply with the stipulations for fertilizer registration and issuing license.

42. After analysing the fertilizer at the laboratory designated by the Fertilizer Committee, the result shall be given in Form (17) to the respective manager or inspector and sample owner. In case, analytical result

mentioned that the sample does not conform to the specifications, it shall be submitted to the Managing Director urgently.

43. The Managing Director and the State or Divisional Managers may, after scrutiny of the application of renewal of the all kinds of licences, grant or refuse the renewal of the licence.

44. The Managing Director shall assign duties and functions to the inspectors and inspector body in the respective regions.

Chapter (IX)

Duties and Functions of Inspectors

45. Inspector shall inspect the fertilizer business in the region to which they have been assigned.

46. The inspector shall take the fertilizer samples and fill the data in specific form and send it to the laboratory without changing the original situation of the sample.

47. The inspector shall utilize the Form (11) and Form (12) to take the samples.

48. If the analyzed sample is not conform to the specification, the inspector shall report it to the Chairman of the Fertilizer Technical Committee urgently.

49. The inspector shall check the fertilizer up whether or not it is used only for the agricultural purpose.

50. The Inspector shall check the licence holder up whether or not he/she follow the terms and conditions mentioned in the Registration and Licence certificate.

51. The inspector shall manage to take action according to the fertilizer law when it is found that any violations prohibited in this law.

52. The inspectors shall carry out other duties assigned by the Myanma Agriculture Service.

Chapter(X)

Miscellaneous

53. The samples shall be analysed only at the Laboratory recognized by the Fertilizer Committee. If disputes occurred regarding to the analytical results of the other laboratories, the result obtained by the designated Laboratory shall be final and conclusive.

54. All the laboratories which are recognized by the Fertilizer Committee, shall follow the instructions of the Laboratory of Land Use Division, Myanmar Agriculture Service in order to be uniform in analytical methods and to obtain accurate result.

55. Regarding to the registered certificates and licences, Myanma Agriculture Service conduct occasionally fertilizer trials to prove their efficiency and economically benefits for the users. The trial results have to be reported to the Fertilizer Committee and Mananging Director from time to time basis.

56. On the purpose of efficient and safely utilization of fertilizer, the Fertilizer Committee shall conduct extension education to the users.

57. The Fertilizer Committee shall keep the inspection activities to prevent the importing of fertilizers which are not yet permitted and licensed.

58. The Fertilizer Committee shall issue the directives and orders in accordance with the Law if necessary.

**Application Form for Registration Certificate for Fertilizer
Producer**

Date-----

To

Secretary
The Fertilizer Committee
Myanma Agriculture Service
Nay Pyi Taw

Subject: **Application for Registration Certificate for Fertilizer
Producer**

I would like to apply for registration certificate for fertilizer
producer.

1. Applicant
(a) Name -----
(b) Company Name -----
2. NRC No. or FRC No. -----
3. Education -----
4. Permanent Residence Address -----
5. Address of the building -----
where the fertilizers are produced, distributed and stored-----
(a) Type of building -----
(Roof, Wall, Floor) -----
(b) Area of building -----
(c) Whether Registered or not-----
(d) Date and Register Serial No. issued by Ministry of Industry

6. Fertilizer to be produced
(a) Name -----
(b) Specification -----

(c) Packing Material

(i) Kind of packing -----

(ii) Size-----

(iii) Net weight-----

7. Estimation of annual production, -----
volume and weight (Mt/Lit) -----

8. Responsible person

(a) Name -----

(b) Education and experience -----

9. Other data

(a) Technical information-----

(b) Brief of processing method-----

(c) Plans for waste management -----

not to hazard the environment -----

Remark: Detail facts and documents shall be attached.

(Applicant's signature)

**Application Form for Registration Certificate for
Fertilizer Exporter**

Date-----

To

Secretary
The Fertilizer Committee
Myanma Agriculture Service
Nay Pyi Taw

Subject: **Application for Registration Certificate for
Fertilizer Exporter**

I would like to apply for Registration Certificate for fertilizer exporter.

1. Applicant

(a) Name -----

(b) Company Name -----

2. NRC No./ FRC No. -----

3. Permanent Residence Address-----

4. Fertilizer to be exported

(a) Name -----

(b) Specification -----

(c) Packing Material -----

(i) Kinds of material -----

(ii) Size -----

(iii) Net weight -----

5. Estimation of annual export -----
volume and weight (Mt/lit) -----

Remark: When applying for export in accordance with the method prescribed by the Fertilizer Committee, samples of fertilizer to be exported are sent together.

(Applicant's Signature)

**Application form for Registration Certificate for
Fertilizer Importer**

Date -

To

Secretary
The Fertilizer Committee
Myanma Agriculture Service
Nay Pyi Taw

Subject: Application for Registration Certificate for fertilizer importer

I would like to apply for registration certificate for fertilizer importer.

1. Applicant
 - (a) Name -----
 - (b) Company Name -----
2. NRC No./ FRC No. -----

3. Permanent Residence Address-----
4. Fertilizer to be imported
 - (a) Name -----
 - (b) Specification -----
 - (c) Packing Material -----
 - (i) Kinds of material-----
 - (ii) Size -----
 - (iii) Net weight -----
5. Estimation of annual import -----
volume and weight (Mt/Lit)-----

Remark: When applying for importing in accordance with the method prescribed by the Fertilizer Committee, samples of fertilizer to be imported are sent together.

(Applicant's Signature)

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
The Fertilizer Committee
Registration Certificate for Fertilizer Production

Date-----

1. The application serial No.----- on the date of -----
-- for issuance of the registration certificate for fertilizer
production is hereby granted by the Registration Certificate serial
No. ----- to produce fertilizer within Myanmar under
subsection (b) of (section 7) of the Fertilizer Law.
2. Manufacturer Name -----
3. NRC No./FRC No. -----
4. Permanent Residence Address-----
5. Address where fertilizers are produced-----
6. Registered fertilizer
 - (a) Name -----
 - (b) Specification -----
 - (c) Packing Material-----
 - (i) Kinds of materials-----
 - (ii) Size of bag -----
 - (iii) Net weight -----
7. (3- years) expired date -----

Remark: This registration certificate holder has responsibility to
provide additional information and data concerned with
utilization of the fertilizer efficiently and safely.

Seal

(Secretary)

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
The Fertilizer Committee
Registration Certificate for Fertilizer Exporting

Date-----

1. The application serial No.----- on the date of -----
-- for the registration certificate for fertilizer exporting is hereby
granted by the Registration Certificate serial No. -----
to produce fertilizer within Myanmar under subsection (b) of
section 8 of the Fertilizer Law.

2. Manufacturer Name

(a) Name -----

(b) Business Address-----

3. NRC No./FRC No. -----

4. Permanent Residence Address-----

5. Registered fertilizer

(a) Name -----

(b) Specification -----

(c) Packing Material-----

(i) Kinds of materials-----

(ii) Size of bag-----

(iii) Net weight-----

6. (3- years) expired date-----

Seal

(Secretary)

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
The Fertilizer Committee
Registration Certificate for Fertilizer Importing

Date-----

1. The application serial No.----- on the date of -----
for issuance of the registration certificate for fertilizer production is
hereby granted by the Registration Certificate serial No. -----
to produce fertilizer within Myanmar under subsection (b) of section 7
of the Fertilizer Law.

2. Manufacturer Name

(a)Name -----

(b)Business Address-----

3. NRC No./FRC No. -----

4. Permanent Residence Address-----

5. Registered fertilizer

(a) Name -----

(b)Specification -----

(c)Packing Material -----

(i)Kinds of materials -----

(ii) Size of bag-----

(iii) Net weight-----

6.(3- years) expired date -----

Seal -----

(Secretary)

Form (7)

Application Form for Recommendation Letter for Exportation of Fertilizer

To

Director General
Department of Agriculture
Naypyitaw

Date: -----

Subject: Application for Recommendation Letter of Exportation of Fertilizer

I hereby apply to issue the endorsement letter in order to export fertilizer.

1. Applicant

(a) Name -----

(b) Company name -----

(c) Exporter Registration Certificate No. -----/-----

2. NRC No./FRC No. -----

3. Permanent Address -----

4. Fertilizer to be exported

(a) Name -----

(b) Specification -----

(c) Packing Material-----

(i) Kind-----

(ii) Size-----

(iii) Net weight -----

4. Amount to be exported (MT/Lit) -----

5. Sale Price -----

6. Importing period-----

7. Exported

(a) Country-----

(b) Region -----

(c) Port -----

Appendix: (a) As prescribed by the Fertilizer Committee, the sample of fertilizer to be exported is provided together with this application.

(b) Copy of Sale Contract is also attached.

(Applicant's Signature)

Form (8)

Application Form for Recommendation Letter for Importation of Fertilizer

To

Director General
Department of Agriculture
Naypyitaw

Date: -----

Subject: Application for Recommendation Letter for Importation of Fertilizer

I hereby apply to issue the recommendation letter in order to import fertilizer

1. Applicant

(a) Name -----

(b) Company name -----

(c) Importer Registration Certificate No. -----

2. NRC No. /FRC No. -----3.

Permanent Address -----

4. Fertilizer to be imported

(d) Name -----

(e) Specification -----

(f) Packing Material-----

(i) Kind -----

(ii) Size -----

(iii) Net weight-----

5.Amount to be imported (MT/Lit) -----

6. Purchase Price -----

7. Importing period -----

8. Imported

a. Country -----

b. Region -----

c. Port -----

Appendix:

(a) As prescribed by the Fertilizer Committee, the sample of fertilizer to be imported is provided together with this application.

(b) Copy of Sale Contract is also attached.

(Applicant's Signature)

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
Myanmar Agriculture Service
Naypyitaw
Recommendation Letter of Fertilizer Exporting

Date: -----

To

Director General
Department of Trade
Naypyitaw

1. In exercise of the power conferred under section 44 of the Fertilizer Law, I hereby recommend to process as necessary after scrutinizing the required documents in accordance with the procedures to be able to export fertilizer.
2. Applicant
 - (a) Name -----
 - (b) Company -----
3. NRC No./FRC No. -----
4. Permanent Address -----

5. Fertilizer to be exported
 - (a) Name -----
 - (b) Specification -----
 - (c) Packing Material -----
 - (i) Kind -----
 - (ii) Size-----
 - (iii)Net weigh-----
6. Amount to be exported (MT/Lit.) -----
7. Sale Price -----
8. Exporting period -----
9. Exported
 - (a) Country -----
 - (b) Region -----
 - (c) Port -----

Seal

Managing Director
Myanma Agriculture Service
Naypyitaw

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
Myanmar Agriculture Service
Naypyitaw
Recommendation Letter of Fertilizer Importing
Date: -----

To

Director General
Department of Trade
Naypyitaw

1. In exercise of the power under section 44 of the Fertilizer Law, I hereby endorse to process as necessary after scrutinizing the required documents in accordance with the procedures to be able to import fertilizer.
2. Applicant
 - (a) Name -----
 - (b) Company -----
3. NRC No./FRC No. -----
4. Permanent Address -----

5. Fertilizer to be imported
 - (a) Name -----
 - (b) Specification -----
 - (c) Packing Material-----
 - (i) Kind-----
 - (ii) Size-----
 - (iii) Net weight-----
6. Amount to be imported (MT/Lit.) -----
7. Purchase Price -----
8. Importing period -----
9. Imported
 - (a) Country -----
 - (b) Region -----
 - (c) Port -----

Seal

Managing Director
Myanma Agriculture Service
Naypyitaw

Application Form for Laboratory Analysis

Date -----

To

Secretary
Fertilizer Committee
Myanma Agriculture Service
Naypyitaw

Subject: Application for Laboratory Analysis

For the above-mentioned matter, Application is herewith submitted for testing the quality of Fertilizer that is produced in Myanmar and to be able to distribute in local market.

1. Applicant
 - (a) Name -----
 - (b) Company Name -----
2. NRC No./FRC No. -----
3. Fertilizer to be analyzed
 - (a) Name -----
 - (b) Specification -----
4. Registration No. (or) Repaired Registration No. -----
(or) License No. and Date -----
5. Manufacturer
 - (a) Name -----
 - (b) Business Address -----
 - (c) Permanent Address-----
6. Location and Period -----
-----year, -----month

7. Packing Material
 - (a) Kind of materials -----
 - (b) Size of bag -----
 - (c) Net Weight -----
8. Sample Collector
 - (a) Name -----
 - (b) Position -----
 - (c) Responsibilities -----
9. Sample collecting Date and Place -----

Applicant's Signature

Appendix:

- (a) The original invoice from relevant bank, paid for analytical charges as prescribed by the Ministry.
- (b) If the registration or license holder analyses the sample for his own purpose, the original invoice for analytical charges as prescribed by the Ministry.
- (c) Copy of Sampling Certificate

Form for Taking Fertilizer Samples for Analyzing

Date-----

1. Region/State -----
2. Township -----
3. Fertilizer Business
 (a) Name of Factory/Warehouse/Shop -----
 (b) Name of owner -----
4. Fertilizer to be produced, imported, exported
 (a) Name -----
 (b) Label or logo -----
 (c) Specification -----
5. Producer/Importer/Exporter
 (a) Name -----
 (b) Address -----
6. Packing Material
 (a) Kinds of materials -----
 (b) Size of bag -----
 (c) Net weight -----
7. Numbers of stored bags -----
 (Mt/lit) -----
8. The remark on conditions -----
 of stored bags
9. Checking physical condition -----
 (a) Numbers of checked bags -----
 (b) Total wt. of checked bags -----
 (c) Packing -----
 (d) Brand/Label -----

10. Sampling for analyzing

(a) Weight of a sample-----

(b) Sampling method -----

(c) Random/ Serial No.) -----

(d) Representative samples or not -----

Remark: Solid or powder sample, 1 kg and Liquid sample, 1 liter shall be sent to the laboratory.

-----	-----
Name and Signature (The person taking sample)	Name & Signature
Occupation	(Owner)

Application Form for Fertilizer Mixing, Blending, Repacking or Storage License

Date: - - -

To

Managing Director
Myanma Agriculture Service
Nay Pyi Taw

Subject: **Application for Fertilizer Mixing, Blending, and**

Repacking or Storage License for Commercial purpose

I would like to apply for the license for fertilizer mixing, blending, repacking or storage for Commercial purpose.

1. Applicant

- (a) Name -----
- (b) Company Name -----
- 2. NRC No./ FRC No. -----
- 3. Education and Experience -----
- 4. Permanent Address -----
- 5. Location of Warehouse -----
- (a) Type of Building -----
- (Roof/Wall/Floor) -----
- (b) Size of Area -----

6. Detail Information of fertilizer to be stored before mixing, blending, repacking

No.	Name	Specification	Packing Material		
			Kind of material	Size of bag	Net weight
(1)	-----	-----	-----	-----	-----
(2)	-----	-----	-----	-----	-----
(3)	-----	-----	-----	-----	-----
(4)	-----	-----	-----	-----	-----
(5)	-----	-----	-----	-----	-----

7. Detail Information of fertilizer to be stored after mixing, blending, repacking

No.	Name	Specification	Packing Material		
			Kind of material	Size of bag	Net weight
(1)	-----	-----	-----	-----	-----
(2)	-----	-----	-----	-----	-----
(3)	-----	-----	-----	-----	-----

8. Estimation amount/yr -----
(Metric ton/Liter)

9. Responsible person -----

(a) Name-----

(b) Education-----

(c) Experience -----

Appendix:

- (a) The original invoice for license fees
- (b) Brief description of production procedure including technical information (purification of waste water and materials)
- (c) Regarding subsection (c) of section 5, registration certificate for enterprise which is granted by ministry of industry (1),
- (d) Detail description of fertilizer production formular or technologies of mixing, blending and repacking

Applicant's Signature

Ministry of Agriculture and Irrigation
Myanma Agriculture Service

Date -----

Granting License of Fertilizer Mixing, Blending, Repacking or Storage for commercial purpose

1. The application serial No.----- on the date of ----- for the Registration Certificate for Fertilizer Storage License is hereby granted by the serial No. of -----under subsection (b) of section (13) the Fertilizer Law.

(a)Name -----

(b)Education -----

(c)Experience -----

No.	Name	Specification	Packing Material		
			Kind of material	Size of bag	Net weight
(1)	-----	-----	-----	-----	-----
(2)	-----	-----	-----	-----	-----

Terms and Conditions

1. The specification, kinds of material, size of bag and net weight of packing of the fertilizer to be mixed, blended, repacked or stored must be similar to the mentioned data while applying for license.
2. The applicant shall apply new application for license if he makes any changes on granted license as adding or removing any kinds of fertilizer into it.

3. The applicants are prohibited to sell fertilizers without mentioning name, logo and prescription in Myanmar.

Seal

Managing Director
Myanma Agriculture Service

Application Form for Fertilizer Distribution License

Date-----

To

Region/ State Officer
 Myanma Agriculture Service
 ----- Township

Subject: **Applying for a Fertilizer Distribution License**

I would like to apply to issue the Fertilizer Distribution license.

1. Applicant'

(a)Name -----

(b)Shop Name -----

2. NRC No. /FRC No. -----

3. Professional skills

(a)Qualifications -----

(b)Work Experience -----

4. Permanent Residence Address -----

5. Address of the building -----

where the fertilizers are distributed -----

(a)Type of building (roof, wall, floor) -----

(b)Area of building -----

6. Fertilizers to be distributed -----

No.	Name	Specification	Packing Material		
			Kind of material	Size of bag	Net weight
(1)	-----	-----	-----	-----	-----
(2)	-----	-----	-----	-----	-----
(3)	-----	-----	-----	-----	-----
(4)	-----	-----	-----	-----	-----
(5)	-----	-----	-----	-----	-----

Appendix:

Original invoice of license fee

 Applicant's signature

Ministry of Agriculture and Irrigation
Myanma Agriculture Service

Date -----

Granting License of Fertilizer Distribution

1. The application serial No.----- on the date of ----- for issuance of the license certificate for fertilizer distribution is hereby granted by the license Certificate serial No. ----- to distribute fertilizer within Myanmar under subsection (b) of section 14 of the Fertilizer Law.

No.	Name	Specification	Packing Material		
			Kind of material	Size of bag	Net weight
(1)	-----	-----	-----	-----	-----
(2)	-----	-----	-----	-----	-----
(3)	-----	-----	-----	-----	-----
(4)	-----	-----	-----	-----	-----
(5)	-----	-----	-----	-----	-----

Terms and Conditions

- (a) Distribute only the fertilizers listed on the License.
- (b) Submit new application for additional fertilizers to be distributed which are not mentioned in the license certificate.
- (c) Record the customers' name and addresses and sell the fertilizers with invoice
- (d) Don't distribute fake fertilizers or fertilizers which do not conform with the specification.

seal

Region/State Manager
Myanma Agriculture Service
-----Township

Ministry of Agriculture and Irrigation

Myanma Agriculture Service

Land Use Division

Laboratory

Certificate of Fertilizer Analytical Result

Date -----

1. Fertilizer
 - (a) Name -----
 - (b) Kind -----
2. Fertilizer Business
 - (a) Name of Owner -----
 - (b) Company Name -----
 - (c) Business/ Fertilizer Shop -----
 - (d) Business Address -----
3. Information of Fertilizer Samples
 - (a) Local Production/ Imported -----
 - (b) Kind
(Organic Fertilizer/ Chemical Fertilizer/ -----
Bio Fertilizer/ Foliar/ Nutrients Fertilizer) -----
 - (c) Name -----
 - (d) Specification -----
 - (e) Grade -----
 - (f) Trade Name/ Quality Grade -----
4. Code No. of sample from Laboratory -----
5. Sample Collector's Name and Position-----
6. Date of Sample Collection -----
7. Date of Laboratory Test -----
8. Physical Condition of Sample and -----
Suggestion about sample -----

9. Laboratory Result

(a) Physical Conditions

- ii. -----
- iii. -----

- iv. -----
- v. -----

(b) Chemical Conditions

- (1) -----
- (2) -----
- (3) -----
- (4) -----
- (5) -----

10. According to the above mention results, the quality of the given fertilizer conforms or does not conform with the specification for the following reasons:

11. Suggestion for Usage: -----

Seal

In charge of Laboratory

Name -----

Position -----

General Manager
Myanma Agriculture Service
(Land Use Division)

Form (18)

The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
The Fertilizer Committee

**Application Form for Renewal of Registration Certificate for
Fertilizer Producer**

To
Secretary
The Fertilizer Committee

Date -----

1. Application Sr. No of Renewal of Registration Certificate -----
2. Granted registration certificate (or) registration certificate
- (a) Serial number of registration certificate (1)-----
- (2)-----
- (3)-----
- (b)Application number (1) -----
- (2) -----
- (3) -----

have been applied for registration certificate, and it was granted for fertilizer production in Myanmar.

3. Manufacturer -----
4. NRC No./ FRC No.-----
5. Permanent Residence Address -----
6. Previously granted fertilizer of the registration certificate
- (a) Name(1) -----(2) -----(3)-----
- (b) Specification (1) ----- (2)----- (3)-----
- (c) Packing Material
- (i) Kinds of materials (1) -----(2) -----(3)-----
- (ii) Size of bag (1) -----(2) -----(3)-----
- (iii) Net wt. (1) -----(2) -----(3)-----

7. The amount of distributed fertilizers

a. Amount (1) -----(2) -----(3)-----

b. Value (1) -----(2) -----(3)-----

8. The expired date of tenure of registration certificate

(1) -----(2) -----(3)-----

9. Renewal of registration certificate

(a) Name (1) -----(2) -----(3)-----

(b) Specification (1) ----- (2)----- (3)-----

(c) Packing Material

(i) Kinds of package materials (1) -----(2) -----(3)-----

(ii) Size of bag (1) -----(2) ----- (3)-----

(iii) Net wt. (1) -----(2) -----(3)-----

Remark:-----

Seal

(applicant's signature)

Form (19)

**The Government of the Union of Myanmar
Ministry of Agriculture and Irrigation
The Fertilizer Committee
Renewal of Registration Certificate for Fertilizer Production**

Date -----

1. The Registration Certificate of fertilizer production -----
which is applied for renewal by the application serial No. -----
on the date of -----is hereby renewed under subsection (b) of
section 11 of the Fertilizer Law.

2. Manufacturer

(a) Name -----

(b) Company / Business -----

3 NRC No./FRC No.-----

4. Permanent Residence Address -----

5. Business Address -----

6. Fertilizer which are registered for production

(a) Name -----

(b) Specification -----

(c) Packing Material-----

(i) Kinds of materials -----

(ii) Size of bag -----

(iii) Net weight -----

7. Previously obtained registration number and date -----

8. Expired date of the tenure of registration certificate-----

9. Expired date of tenure of Renewal of Registration certificate -----

(a) Name -----

(b) Specification -----

(c) Packing Material-----

(i) Kinds of materials -----

(ii) Size of bag -----

(iii) Net weight -----

Remark: -----

Seal -----

(Secretary)